

ARETE APPRAISALS, INC.

6212 Indiana Ave | New Port Richey, FL 34653 Phone: 727-992-5437 | Fax: 727-847-2527
 E-Mail: AreteAppraisals@yahoo.com Website: www.AreteAppraisals.com

We Value Your Property!
Professional, Honest Appraisals On Time
Appraisal Request Fax Form

Please Type or Print Clearly

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Client Information

Firm Name:		Requested By:	
Phone:		Requestor Email:	
Fax:		EDI or E-Mail:	
Lenders name on Report:		Airborne, FedEx, UPS:	Account#
Company Mailing Address:			

PROPERTY INFORMATION

Borrower Name:		Purch Price:	*\$
		Owners Est.	<small>*Price/value stated above is not a request to target value.</small>
Contact Name if different:		RE Agent <input type="checkbox"/> Yes <input type="checkbox"/> No	Company
Property Location	Address:	Contact number for access:	Home: _____ Work: _____ Cell: _____
	City & Zip:		
Report Type: IF SUPERVISOR MUST INSPECT INTERIOR <input type="checkbox"/> <small>An Additional Fee may apply</small>	<input type="checkbox"/> SFR-Full <input type="checkbox"/> Drive-By 704 or 2055 (circle) <input type="checkbox"/> Condo <input type="checkbox"/> Rental/Income <input type="checkbox"/> Commercial Quote <input type="checkbox"/> Multi-Family <input type="checkbox"/> 442/1004D <input type="checkbox"/> _____	Loan Type:	<input type="checkbox"/> Purchase ** <input type="checkbox"/> FHA*** # _____ <input type="checkbox"/> Refinance <input type="checkbox"/> Insurance <input type="checkbox"/> Other _____

Payment Options

- Cash at Inspection, Money Order, Bank Draft etc. **(Personal Checks MUST clear before report delivery)**

 Credit Card – Online only **FEE \$** _____
- Bill (Must sign engagement letter below) Call to verify billing arrangements
 Additional billing fees apply

Letter of Engagement

I, the undersigned, hereby guarantee prompt & punctual payment on the Property Appraisal ordered above upon the delivery of the Appraisal Report. I also recognize that payment for this appraisal is not contingent on the value obtained or the closing of the loan for which this report is intended. A \$50 minimum fee at the door may be required for billed orders.

Signature: _____ Date: _____ Signature: _____ Date: _____
Broker /Loan Officer Owner/Manager/CEO (must sign for billing)

Name: _____ Name: _____
Please Print Please Print

By signing above, I acknowledge that I can be held personally responsible for payment of the appraisal ordered. Appraisals billed are due within 10 days. In the event payment is not received within 30 days this will be submitted to a national collection company for processing.

BILL Orders will not be processed without guarantee signed above!

*****A signed contract must be presented with all purchase loans. * **FHA# required for all FHA appraisal reports and survey if the property is on well & septic.***